Parent/Guardian Statement of Acceptance of CKIS Policies

Child's Name Printed		
	s Handbook of Policies for Parents. We agree to the terms set forth, including the following items:	
Payments		
•	ce of childcare services on, or before, the Monday they are officially invoiced. Cash, checks, and credit cards	s are not
accepted.		
<u>.</u>	fee after the center's seasonal closing time for a late pick up on our next invoice.	
	ay change in schedule as needed on our next invoice.	
	er extra hour needed in the AM or PM outside of our normal schedule.	
	ne even for days we are absent for illness or vacation.	
	en at any time with 2 weeks notice, but usually January 1st of every year.	
Vacation		
To email in advance to use Vacat	tion Days, that must be used all in the same week.	
That 1 week of Vacation Credits	are earned after 12 mo. & 2 'weeks' after 30 mo. of consecutive attendance	
"One week" means your child's n	normal number of days scheduled, Monday through Friday .	
That earned Vacation Credits are	applied on the invoice after a vacation taken.	
Paperwork		
To update the CK Office by ema	ul with any new contact, doctor, address, medical & vaccination updates asap.	
To provide an Emergency Conta	ct in case we are unable, for accident or natural disaster, to pick up our child.	
A playdate parent, neighbor, co-w	orker, friend from church, another parent from the center, etc.	
To sign in Attendance sheets at a	arrival & picking up when our child is no longer in their Tia's care.	
To help us know exactly when we	need to have Tías scheduled and for how late 🜣 who is actually present for emergencies.	
Scheduling		
That CK is CLOSED on: New	Year's, Memorial Day, July 4th, Thurs & Fri before Labor Day, Labor Day, Thanksgiving, Black	
Friday, & Christmas. If the C	Christmas or New Year's falls on a Sat., we'll be closed the previous Friday. If it falls on a Sunday,	
we'll be closed that Mon. We	'll be open on Christmas Eve & New Year's Eve when they fall during the work week.	
To call CK in advance when we	need to pick up early or pick up past our normal schedule.	
So that extra staff & scheduling o	can be arranged or adjusted to care for children	
To notify CK if our child will no	t be attending for illness other vacation in advance	
To help us in our staff scheduling	and availability for emergencies	
1 . 1	e families must be requested in advance and at times may not be available. This applies to holidays and missed	l days.
	or eliminated for days CK is scheduled to be closed.	n t n 1
-	te next room based on many factors, including: the Annual September vacancy shift, availability, development	ıtaı
Catarinas (12-24 mos.)	re age specific milestones we are looking for. Readiness for 1 nap & ability to walk	
Mariposas (24-38 mos.)	Sturdiness and speed in mobility; verbal command comprehension	
Pajaritos (30-48 mos.)	Ability to use potty/ follow the Tías directions for the group	
Buhos (42-60 mos.)	Ability to follow directions independently.	
L		
Classroom Needs		
· · · · · · · · · · · · · · · · · · ·	d especially, shoes, jackets and winter gear	
	erent family members picking up may not recognize the right shoes.	
	and need help keeping track of correct shoes.	
	I shoes that I find acceptable to get dirty from outside soil, paint, or tears while adventuring. CKIS centers a	ire for
	ep the baby Air Jordan's for weekends with the grandparents.	
	covered for safety while climbing or rolling during play and greater tolerance of air conditioning.	
	reakfast and lunch foods sufficient for our child(ren) each day.	
	ild seems to be a picky eater & send home extra food so that parents know how much is eaten.	
	from home w/ an ice pack for cold food items and a Water bottle labeled with child's name.	
	ocolate pudding, juice boxes , etc. for home or car rides.	
These items negatively affect the lu	inchtime group as a whole who see a 'dessert' and no longer want their own healthy lunches. They are often detrimental to a child	l's energy

level and self-managing behavior.

To celebrate Birthdays we will bring healthy treats &		
and entrenching bad habits of associating celebration with	_	Mini raisin boxes, Rold Gold pretzels. This helps us avoid allergies, reactions,
That Vegan substitutes should come from home for		
That CK will supplement a child's meal for a \$3 fee)A CACEP standards
That GIV win supported a clinic strical for a \$5 fee	in it does not meet the COL	TI CITOTI Sundards.
Health		
To keep our child home to recover when malaise is		•
24 hours, following the end of a FEVER, VOMIT, I	_	rash
24 hours, following MEDS for BACTERIAL infection		
24 hours, after all gunk and pink in the eyes has disapp	peared for PINK EYE	
For a mysterious rash that has not yet been diagnosed.		
A Doctor's note must say our child is NOT contagious		
To pick up our ill child within one hour of being cal	lled or texted after fever, dia	ırrhea, vomit, mystery rash or major injury.
Hygiene		
To provide sufficient personal diapers & wipes in ac	dvance, if not using CK sup	plies.
Our staff will email notices that wipes or diapers	s are running low in advance	a.
To have shorts or bloomers over my child's under	rpants when wearing dresse	s, skirts and long shirts for hygiene purposes.
Whether in diapers or underwear		
To always have diapers, pull-ups or children's und	derwear underneath clothi	ing.
No commando please for hygiene purposes. :) A	All the kids go down the slic	le, not just yours.
To send my child with pants, shorts or skirts that are	e easy to take off and on for	r easy potty-ing.
Especially helpful when kids are learning to pott	ty train and keeps clothing c	leaner
That we accept and understand the Potty Training	Policy and will look for the	e following to begin training.
1. Our child can indicate they need go w	vith words or sign language	
2. Our child can stay dry for one week ir	n a pull up while at the cente	er and can make it to potty
3. Our child shows an interest and will le	eave their activity to go pott	y when needed, preventing accidents
Communication		
	UNDER 2 years old and o	ur family unenrolls from CK for any reason other than CK violating
licensing rules.		
9	s 2 years old or OLDER and	d our family unenrolls from CK for any reason other than CK
violating licensing rules.	, , , , , , , , , , , , , , , , , , , ,	
0 0	d not attempt an important	conversation that would pull them "Out-of-Ratio" while they are
supervising children. Please email options for good time		
	_	k up, at ALL times. Preventing unattended kids in the lobby or
allowing them to go to a classroom or outside the		r up, at 1122 tancor 1 to rolling transcended indo in the 1000) of
		needed in the classroom and let the Director know if we need help
communicating in Spanish. :)	is all appeare for their care in	ceded in the classifoon and let the Director know it we need help
0 1 /	one if there is any concern w	e would like to share and resolve as soon as possible to prevent
further concerns.	ne ir there is any concern w	e would like to share and resolve as soon as possible to prevent
Parent/Guardian		Date
Printed Name	Signature	Date
	Signature Signature	Date